

School District No. 69 (Qualicum)



REGULAR BOARD MEETING MINUTES

TUESDAY, APRIL 25, 2017

7:00 PM

THE FORUM

PARKSVILLE CIVIC & TECHNOLOGY CENTRE

ATTENDEES

Trustees

Jacob Gair	Acting Chairperson
Julie Austin	Trustee
Barry Kurland	Trustee
Elaine Young	Trustee

Administration

Rollie Koop	Superintendent of Schools
Ron Amos	Secretary Treasurer
Gillian Wilson	Assistant Superintendent of Schools
Ryan Hung	Assistant Secretary Treasurer
Chris Dempster	General Manager of Operations
John Williams	Principal, Qualicum Beach Elementary School Qualicum District Principals/Vice Principals' Association (QDPVPA)
Karin Hergt	Executive Assistant (Recording Secretary)

Education Partners

Mount Arrowsmith Teachers' Association (MATA)
Canadian Union of Public Employees (CUPE) Local 3570

1. CALL TO ORDER

Vice-Chairperson, Jacob Gair, assumed the Chair in the absence of Eve Flynn, Board Chair.

Acting Chairperson Gair called the meeting to order at 7:00 p.m.

2. ACKNOWLEDGEMENT OF TRADITIONAL TERRITORY

Acting Chairperson Gair acknowledged that the Board was meeting on the traditional territory of the Coast Salish people and thanked the Qualicum and Nanoose First Nations for sharing their shared territories with the District.

He also noted that April 28 is a National Day of Mourning to recognize workers who have been injured or lost their lives while on the job.

3. ADOPTION OF THE AGENDA

17-29R

Moved Trustee Kurland *Seconded* Trustee Young

THAT the Board of Education of School District No. 69 (Qualicum) adopt the agenda as amended.

CARRIED UNANIMOUSLY

2. APPROVAL OF THE CONSENT AGENDA

- a. Approval of Regular Board Meeting Minutes: March 28, 2017
- b. Ratification of In Camera Board Meeting Minutes: March 28, 2017
- c. Ministry News Releases
 - Next Generation Network boosts learning opportunities for students
 - Violence-free relationships goal of new school program
 - Province establishes scholarships for women in technology
 - BC students go for gold at Skills Canada-BC competitions
 - New website tool for students and parents will track achievements in education
 - Students benefit from enhanced Asia Pacific studies
 - Partnership expands before-and after-school programs in BC
- d. Reports from Board Representatives to Outside Organizations
 - Oceanside Building Learning Together Coalition – Trustee Young
 - Curriculum Implementation Advisory Committee – Trustee Young
 - Indigenous Education Advisory Committee – Trustee Young
 - VISTA Spring Conference – Trustee Gair
- e. Status of Action Items- April 2017

17-30R

Moved Trustee Kurland *Seconded* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) approve the consent agenda items of the Regular Board Meeting of April 25, 2017, as amended.

CARRIED UNANIMOUSLY

5. DELEGATIONS AND PRESENTATIONS

None

6. BUSINESS ARISING FROM THE MINUTES

None

7. TRUSTEE HIGHLIGHTS**Trustee Young**

- Highlighted the following upcoming events as provided in the Indigenous Education Advisory Committee Report:
 - The first Cultural Workshop is being offered at Winchelsea Place on May 8 from 3:30 to 5:00 p.m. Participants will learn beading this month.
 - A celebration will be held on June 10, 2017 at noon in the Nanaimo Longhouse to honour Xul-si-malt Harry Manson, a Snuneymuxw First Nation soccer player who was the first Indigenous athlete to be inducted into Canada's Soccer Hall of Fame, and who will be inducted into Canada's Sports Hall of Fame this year in the "Legends' category.
- Attended Stacy Holloway's workshop on developing high performing governance teams which was presented at the BCSTA AGM held April 20 to 22, 2017. She also attended the Board Performance Review Pre-Conference session and plans to adapt the information from both sessions for the Board's Self Review process.

Trustee Austin

- Attended the BCSTA AGM and enjoyed attending the business portion and watching the process of almost 300 people engaged under strict parliamentary procedures.

Trustee Gair

- Attended a workshop presented by Dan Reist, Centre for Additions Research of BC, titled *Rethinking Drug Education and Drug Policy*. The information focused on involving students in the creation of drug policies to help students manage themselves, their relationships and their environments. Two motions of interest to him were a) to amend BCSTA Bylaw 2 to remove the Minister of Education as the honorary president of BCSTA, which was defeated and b) that the revised BC Grade 10-12 Curriculum includes a required First Peoples course, which was passed. Trustee Gair believes that this was a good idea; however, he did not agree with the requirement for students to take the course on top of what is often already a heavy course load.

Trustee Kurland

- Attended the BCSTA AGM and, while he found the business meeting arduous, he also believed it was enlightening for all trustees who were in attendance. Motions that he voted against were not so much because he did not agree with them, but rather because he felt that they either didn't go far enough or something was missing in the wording.

8. MOUNT ARROWSMITH TEACHERS' ASSOCIATION (MATA)

Norberta Heinrichs, President, commented on the following:

- Regret that the Board meeting could not have been combined with the all-candidates meeting taking place in the next building. It is important to bring forward the topic of education, particularly to express how the funding model repeatedly does not suit the needs of the District and to discuss the hit and miss approach the Ministry is using to fund the restoration of the Collective Agreement language.
- Acknowledged the time and energy necessary to present to the Ministry the actual staffing needs of the District when it is in the midst of its post and fill process and the budget has been put on hold pending the District's appeal to the Ministry for appropriate funding.
- The Ministry announcement that Districts are to use their operating funds to cover the cost of the Next Generation Network (NGN). She asked the following questions:
 - a. How much has been spent in our district?
 - b. When does the Board determine when we have not spent enough or if we have spent too much?
 - c. How much has this district's capital funding gone towards supporting the NGN?
 - d. Does the investment translate to a better teaching and learning experience?
 - e. Has there been a cost/benefit analysis of the NGN and the district's own strategic priority?

She further noted she is coming to the end of her career as the MATA President and as those expenses increase there are still a lot of questions about technology. She plans to follow through with those questions by the end of June in terms of looking towards September.

- The Ministry announcement of a rollout of a Ministry website tool for parents and students "...to allow all educators to make timely data-driven decisions, ensuring that students are empowered for success." She stated that data does not drive good decisions; appropriate funding does and the current government has yet to understand that districts have made their decisions based on funding. Difficult decisions were made in the past and are being made now. Everyone has an important decision to make on May 9th (date of the Federal election).

9. CANADIAN UNION OF PUBLIC EMPLOYEES (LOCAL 3570)

No Report

10. DISTRICT PARENT ADVISORY COUNCIL (DPAC)

No Report

11. PUBLIC QUESTION (WRITTEN) AND COMMENT PERIOD

None

12. ACTION ITEMS**a. Capital Plan Bylaw No. 2017/18-CPSD69-01**

Secretary Treasurer Amos stated that the following year's capital plan is due to be submitted to the Ministry by the end of June, which consists of 1 boiler replacement, 1 transformer replacement, and 4 replacement buses. Once the Bylaw is submitted to the Ministry, the District will receive the funding and be expected to complete the projects by March 2018.

17-31R

Moved Trustee Young *Seconded* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) approve all three readings of the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2017/18-CPSD69-01 at its Regular Board Meeting of April 25, 2017.

CARRIED UNANIMOUSLY

17-32R

Moved Trustee Gair *Seconded* Trustee Young

THAT the Board of Education of School District 69 (Qualicum) give first reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2017/18-CPSD69-01 at its Regular Board Meeting of April 25, 2017.

CARRIED UNANIMOUSLY

17-33R

Moved Trustee Gair *Seconded* Trustee Kurland

THAT the Board of Education of School District 69 (Qualicum) give second reading to adopt the School District No. 69 (Qualicum) Capital Plan Bylaw No. 2017/18-CPSD69-01 at its Regular Board Meeting of April 25, 2017.

CARRIED UNANIMOUSLY

17-34R

Moved Trustee Gair *Seconded* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) give third and final reading to adopt the School District No. 69 (Qualicum) Capital Project Bylaw 15/16-CP-SD69-01 at its Regular Board Meeting of April 25, 2017.

CARRIED UNANIMOUSLY

b. Former Parksville Elementary School Re-Naming

Superintendent Koop reviewed the rationale provided in the agenda package which was used to propose a new name for the former Parksville Elementary School: *Craig Street Commons*.

17-35R

Moved Trustee Young *Seconded* Trustee Austin

THAT the Board of Education of School District 69 (Qualicum) direct staff to begin the process of re-naming and re-branding the former Parksville Elementary School as Craig Street Commons to be effective summer 2017.

CARRIED UNANIMOUSLY

13. INFORMATION ITEMS

a. Educational Programs Update

Assistant Superintendent Wilson reported on the following district initiatives and events:

- The *Pete the Cat* event was well attended and well received at the second First Steps to School Fair on Thursday, April 20 at the Oceanside Place Arena. Many local community organizations were involved as well as local daycare providers.
- Round 1 teacher postings close April 26th and she thanked the Board for allowing senior staff to move forward with a staffing plan at last month's Board meeting. Thanks to school administrators for all their work getting the postings ready.
- The District will be one of five communities across BC which is hosting a Balancing our Minds Youth Summit. The event is being organized by Shannon Confortin from Ballenas Secondary School who obtained a grant to facilitate the event. The event will be held on Wednesday, May 3rd at the Qualicum Beach Civic Centre from 8:30 a.m. to 3:00 p.m. This is a free, one-day event for high school age youth to learn about mental health, engage in fun activities and participate in thoughtful dialogue. It is also open to Grade 10 to 12 students from Port Alberni and Comox.
- A Y.E.S. 2 KNOW Youth Conference will be held at Ballenas Secondary School for all Grade 8's on May 4 & 5, 2017. YES2kNOW is a provincial, RCMP lead initiative that stands for Youth Empowerment Summit 2 Knowledge Now. The content of each Youth Engagement Summit is guided by the needs of the local community. The topic for SD69 will be "Resilience" and guest speakers include Jesse Miller of *MediatedReality*, Gary Anaka, *Brain Health & Wellness Educator*, and Michael Bortolotto, *Positive Rebel*.
- Four sub-committees are working on different aspects of assessment, evaluation and reporting. At the Last Curriculum Implementation Advisory Committee Meeting, members recommended that grade 8 and 9's not be issued a letter grade to reflect what is done at the elementary level and, instead, committee members will reflect on what parameters could be used to better to inform parents about their child's learning.
- 120 educators attended the Moving from Reporting to Informing Sessions hosted by Anne Davies and Sandra Herbst of Transforming Learning – Connect2Learning. The sessions were well received and attendees have asked that the presenters return to the district to show them practical examples of how to inform the learning of K-12 students.

- A half-day Assessment, Evaluation, Reporting Planning Session is planned for Friday, May 5th to consider structures or formats to inform parents about their child's progress and learning journey ,and what tools could be used communicate student learning.
- A parent information night is being considered to support parents and provide them with information on what educators are planning in the area of assessment, evaluation and reporting. The session will tentatively take place prior to the DPAC Meeting scheduled for Wednesday, May 24th.
- BSS hosted an Elementary School Trades Day, where students showcased their learning through MakerSpace Projects to show their problem solving skills in order to build a bridge with spaghetti.
- The Technology Committee is in the process of finalizing its Strategic Plan which will align with the district's strategic priority in the area of technology. IT staff are also dealing with issues of vandalism at one site which is being investigated and ideas considered as to how to stress to elementary students how valuable the equipment is and teach them how to better care for electronic devices.
- Wiring projects are planned this summer at Oceanside, Arrowview and Errington Elementary Schools to provide the infrastructure to support the Next Generation.
- A Coding Workshop is being considered for two teachers who could then host a session for their colleagues.
- A Learning Quest Arcade will be held on May 24 in the foyer of the School Board Office building. Students from two of the elementary schools will present games they created through coding to support their learning. The event is being supported by Mike Silverton, Program Manager of The Learning Partnership's Coding Quest.

Superintendent Koop also acknowledged the contribution of the district's electricians to provide power for all the projects being worked on during Trades Day at Qualicum Beach Elementary School. He will be compiling video clips of the activities to present to Trustees at a later date.

b. Education Planning Update

Superintendent Koop reported that schools have just completed the process of reviewing their Codes of Conduct and are now making any necessary revisions prior to submission before year end. They will be reviewed by senior staff prior to being presented to the Board in October.

Superintendent Koop and Assistant Superintendent Wilson have also finished meeting with individual school administrators to discuss their career directions and interests. They will now begin the process of meeting with schools to discuss their Enhancing Student Learning Plans which will include a focus on communicating student learning and continued implementation of the redesigned curriculum.

Superintendent Koop added that interviews have been held to add to the Principal/Vice Principal pool and staff will be feeding that information into development of the 2017-18 administrative staffing plan for the District.

The Senior Leadership Team is also giving consideration to development of a Strategic Planning process (timeframe as well as some of the process considerations) that will allow us to achieve the best possible outcomes for strategic priority development to shape our work over the next 5 years (2018-2023).

- c. **Quarterly Financial Update**
Secretary Treasurer Amos reviewed the summary of revenues and expenditures to date, noting that the District's budget is in line in terms of where it should be at this time of year.
- d. **Testing of Lead Content in Water of School Facilities Report**
Chris Dempster, General Manager of Operations, spoke to the memo provided in the agenda package. He then provided trustees with clarification regarding the source of any lead, which would have come from soldering of the pipes that was done pre-1990, and how often the water is tested for well sites, which is done monthly.

14. CORRESPONDENCE ATTACHED

- a. **Lions Club of Parksville - Summary of SPOT Screening**
Superintendent Koop inquired whether the Board wished to have representatives from the Lions Club make a presentation on the SPOT screening. Trustees were content with the written summary provided and did not see a need for a delegation.
- b. **Letter to Ministers Bernier and De Jong re \$10aDay Child Care Plan**
Chair Gair advised that a response has been received from acknowledging receipt and advising that a response would be after the election.

15. POLICY

- a. **Administrative Procedure – Travel Expenses** (*Previously Board Policy 6005*)

17-36R

Moved Trustee Young *Seconded* Trustee Austin

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure – *Travel Expenses* at its Regular Board Meeting of April 25, 2017.

CARRIED UNANIMOUSLY

- b. **Administrative Procedure – Credit Cards** (*Previously Board Policy 6006*)

17-37R

Moved Trustee Austin *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure – *Credit Cards* at its Regular Board Meeting of April 25, 2017.

CARRIED UNANIMOUSLY

- c. **Administrative Procedure – Interview and Relocation Reimbursement for Exempt Staff** (*Previously Board Policy 6166*)

17-38R

Moved Trustee Austin *Seconded* Trustee Kurland

THAT the Board of Education of School District No. 69 (Qualicum) approve second reading of the Administrative Procedure – *Interview and Relocation Reimbursement for Exempt Staff* at its Regular Board Meeting of April 25, 2017.

CARRIED UNANIMOUSLY

16. TRUSTEE ITEMS

- Trustee Young noted that the April 25th edition of the PQB News included an article on the Pete the Cat event held on Thursday, April 20th.

17. NEW OR UNFINISHED BUSINESS

None

18. PUBLIC QUESTION PERIOD

None

19. ADJOURNMENT

Trustee Austin moved to adjourn the meeting at 8:12 p.m.

Original signed copy on file

CHAIRPERSON

SECRETARY TREASURER